

ROANOKE VALLEY RESOURCE AUTHORITY
Tinker Creek Transfer Station
1020 Hollins Road, N.E.
Roanoke, Virginia 24012-8011
Minutes
January 27, 2021

The Roanoke Valley Resource Authority met electronically this day, Wednesday, January 27, 2021, at 12:00 noon at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the 1st meeting for the calendar year 2021.

OPENING CEREMONIES

Call to Order: Acting Chair Tyler called the meeting to order at 12:00. The roll call was taken.

Members Present: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Dan O'Donnell, Rebecca Owens, Pete Peters, Jeffrey Powell and Mike Tyler

Members Absent: Dan Webb

Guests: Susan Bandy

Staff Present: Dan Miles, Chief Executive Officer; Steve Barger, Director of Operations, Peggy Bishop, Board Secretary; Jim Guynn, General Counsel

Requests to Postpone Add to or Change the Order of Agenda Items
None.

New Business

A. Motion to Elect Officers for Calendar Year 2021

Mr. Tyler nominated Rebecca Owens for Treasurer and she accepted.

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Pete Peters, Daniel O'Donnell, , Rebecca Owens, Jeffrey Powell, and Mike Tyler

NAYS: None

ABSENT: Dan Webb

Mr. O'Donnell nominated Peggy Bishop for Secretary, seconded by Mr. Fitzpatrick.

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Pete Peters, Daniel O'Donnell, , Rebecca Owens, Jeffrey Powell, and Mike Tyler

NAYS: None

ABSENT: Dan Webb

Mr. O'Donnell nominated Mike Tyler for Chair, seconded by Mr. Blount.

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Pete Peters, Daniel O'Donnell, ,
Rebecca Owens, Jeffrey Powell, and Mike Tyler
NAYS: None
ABSENT: Dan Webb

Mr. Peters moved Mr. O'Donnell as Vice Chair, seconded by Mr. Owens.

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Pete Peters, Daniel O'Donnell,
Rebecca Owens, Jeffrey Powell, and Mike Tyler
NAYS: None
ABSENT: Dan Webb

**B. Declaration of Intent to Reimburse Expenditures for Phase III of the "RVRA
Facilities Modifications and Improvements Project"**

Mr. Miles reported that Kanawha Stone Company was the apparent low bid for the spur road project in the amount of \$4,155,333.36 and that G&H Contracting was the apparent low bid in the amount of \$3,424,999.00 for the Tinker Creek Improvements project. The RFP deadline for direct disposal to Smith Gap Landfill is Thursday, February 18, 2021.

Ms. Owens is exploring loan options. Ms. Owens explained this Declaration allows the Authority to spend monies from the Reserve Fund while the Authority seeks additional loans. Upon securing the new loan, expenditures will be reimbursed to the Reserve Fund.

On motion of Ms. Owens to adopt the resolution, seconded by Mr. O'Donnell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Daniel O'Donnell, Rebecca
Owens, Pete Peters, Jeffrey Powell and Mike Tyler
NAYS: None
ABSENT: Dan Webb

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

Approval of minutes – December 9, 2020 Board Meeting.

On motion of Mr. O'Donnell to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Daniel O'Donnell,
Rebecca Owens, Pete Peters, Jeffrey Powell and Mike Tyler
NAYS: None

ABSENT: Dan Webb

REPORTS

Financial Report

Ms. Owens reported that at the end of December, the Resource Authority had \$14.1 million in cash. The Statement of Operations shows we are trending slightly above projections. However, investment income will not meet budget this year. Personnel expenses are trending as expected and expenditures in the Transfer Station are trending below budget. Administration is slightly above. The Salem Transfer Station is significantly above budget; Mr. Miles said it was as a result of hauling waste to the New River Landfill. Net income is \$823,819. At the end of December our Reserves are down to \$12.1 million.

Waste Tonnage Report

Mr. Miles reported we are about 14,000 tons over what we had budgeted for.

All in attendance moved to accept the reports into record.

Information

- A. Operational Update – NS Bridge Outage Impact
RVRA is down two gons (28 versus 30) but hopes to salvage one of the gons by welding a patch to cover up a large hole.
- B. Follow-Up to Amendment #4 to Groundwater Monitoring Contract and Various Engineering Service with Draper Aden Associates
On January 11, 2021, RVRA received an approval letter from VDEQ that the ASD was sufficient and no additional work would be required.

PUBLIC QUESTIONS/COMMENTS RECEIVED

Mr. Miles observed the complaint from Mr. McGhee occurred while Ms. Bishop was hosting the December 9, 2020 Zoom meeting. Ms. Bishop reported 95% of her calls are polite citizens and it is a pleasure to speak to them.

MEMBER COMMENTS

Mr. O'Donnell is concerned about future financing. VRA requires a moral obligation agreement from each member of the Authority. Mr. Bandy asked how long it would take to complete the road. Mr. Miles answered four months but there are incentives to complete the project earlier.

ADJOURNMENT

At around 1:20 p.m. the meeting adjourned Wednesday, January 27, 2021.

Respectfully submitted,



Peggy L. Bishop
RVRA Board Secretary