

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**Tinker Creek Transfer Station**  
**1020 Hollins Road, N.E.**  
**Roanoke, Virginia 24012-8011**  
**Minutes**  
**February 22, 2023**

The Roanoke Valley Resource Authority met this day, February 22, 2023, at 12:00 p.m. at the Tinker Creek Transfer Station 1020 Hollins Road, NE, Roanoke, Virginia, the second meeting for the calendar year 2023.

**OPENING CEREMONIES**

**Call to Order:** Chair Tyler called the meeting to order at 12:00 p.m. The roll call was taken.

**Members Present:** Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons, Mike Tyler

**Members Absent:** None

**Guests:** Hunter Holiday, City of Salem Council, Kelsey Wong, COO, Berkley Group and Bo Herndon, Director Public Works, Town of Vinton

**Staff Present:** Dan Miles, Chief Executive Officer; Jeff Harbin, Director of Operations Field Services, Jeremy Garrett, Director of Operations – Technical Services, Brad Brewer, Finance Manager, Peggy Bishop, Board Secretary; Mark Popovich, Esq.

**Requests to Postpone Add to or Change the Order of Agenda Items**

Mr. Miles requested adding Items III B and IIIC.

**CLOSED SESSION**

Mr. Fitzpatrick, seconded by Mr. Simmons, moved that the board convene in closed meeting pursuant to Virginia Code section 2.2-3711a29 for the purpose of interviewing a firm that has offered to provide services in connection with a search for a chief executive officer [and to discuss the terms or scope of a contract for search services.] Such discussion in an open session would adversely affect the bargaining position or negotiating strategy of the board.

**CLOSED MEETING CERTIFICATION**

Mr. Blount, seconded by Mr. Fitzpatrick, moved with respect to any closed meetings just concluded, that each member of the Authority certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in any motion by which any closed meetings were convened, were heard, discussed or considered by the Authority.”

**NEW BUSINESS**

**Draft FY 2023-2024 annual budget and reserve funds**

Mr. Miles outlined the draft budget for FY 2023-24. Municipal tipping fees remain the same, however, the proposed Commercial rate is being increased from \$64.50/ton to \$65.75/ton. Wood waste is being increased from \$36/ton to \$37/ton. Overall, the budgetary increase is 7.1%.

**Fiscal Agent Agreement Between the County of Roanoke and RVRA: FY's 2023–2024; 2024-2025; 2025-2026**

Mr. Miles discussed the Fiscal Agent Agreement; Ms. Gearheart discussed Roanoke County's Board of Supervisors' schedule for their approval.

On motion of Ms. Owens to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

**Procurement Refurbished Landfill Compactor**

Mr. Garrett said the draft budget allocates \$617,000 for a replacement compactor. We received responses to a request for bids on Tuesday, February 21<sup>st</sup>. Tri County Equipment submitted a bid in the amount of \$595,442 and he recommends RVRA proceed with its purchase. Mr. Miles recommended to transfer six months' worth of budgeted contributions, approximately \$215,000, to the Equipment Reserve Funds.

On motion of Mr. Fitzpatrick to adopt the resolution, seconded by Mr. Peters and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

**CONSENT AGENDA**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

A. Approval of minutes – January 25, 2023

Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority's Agenda for this date designated as Item III. Consent Agenda

On motion of Mr. Blount to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

## **REPORTS**

### **Financial Reports**

Mr. Brewer reported the Cash Balance at the end of January was \$15.7 million. The Authority got back the \$312,800 from the City of Roanoke being retained for assurance on the Tinker Creek Transfer Station project that has been completed. Revenues are at sixty percent. Operating expenses for Tinker Creek and Salem Transfer Stations are higher than budgeted with the cost of diesel fuel a major factor. Total Operating Expenses are fifty-nine percent. Income from Operations is \$2.6 million.

Mr. Miles recommended proceeding with transferring fifty percent of Reserves for Equipment and Site Development. We already make transfers into the Capital and Host Community Improvement Fund. We would continue to hold future transfers until the end of the third quarter. They do not impact our coverage.

Mr. Brewer reported the Equipment Reserve shows the \$1.6 million. The dozer and the Salem Transfer Station project will be taken off. The balance is almost \$13 million. The Bond Issuance page shows almost \$650,000 from the Bond.

### **WASTE TONNAGE**

Mr. Miles said revenues and tonnages are above projections for the year. Commercial tonnages are running ten percent above (8,700 tons) and Municipal tonnages are about four percent above (2,500 tons). County Waste's direct haul tonnages have been increasing and are about fifty-five percent of budgeted tonnages for the year.

### **PROJECT STATUS REPORT**

Mr. Miles said that one-half of the vent fans have been installed at Tinker Creek Transfer Station.

Mr. Garrett showed pictures of the scales being built at the Smith Gap Landfill. Decks will be poured by the end of February.

All in attendance moved to accept the reports into record.

## INFORMATION

### **Contract Award for Gas Wellfield Repair at Smith Gap – Archaea**

Mr. Garrett reported Archaea Energy was the low bidder at \$47,000 and was awarded the contract for gas wellfield repairs at Smith Gap. Since we already have a pending contract with Archaea, they have offered a rebate against our future revenue credits as payment. Mr. Garrett said he anticipates the proposed Agreement with Archaea Energy will be brought to the Board at the April 26<sup>th</sup> meeting.

## PUBLIC QUESTIONS

None

## MEMBER COMMENTS

Mr. Miles reported the Authority spoke with Love's truck stop about buying RVRA's property at the Ironto exit but it was not large enough. The Authority anticipates the sanitary sewer system will be improved with the possibility of direct connect for the Authority.

## STRATEGIC PLANNING SESSION

Mr. Garrett discussed the Authority's current tire disposal operation and what would be involved if a tire shredder was purchased. Mr. Fitzpatrick asked if we can bury shredded tires in the landfill and Mr. Miles said yes, we just can't bury whole tires. It can be used for other applications such as daily cover and road construction.

Mr. Garrett outlined approximate costs if the Authority bought a tire shredder, based on the current 870 tons of tires the Authority receives annually. The total cost for a tire shredding operation would be about \$532.64 per ton compared to the current cost of \$264.37 per ton which is not advisable from a monetary standpoint. Mr. Garrett said that our current Reserve funds does not allow us to take the risk involved at this time.

Mr. Holliday said about a month ago there was discussion about tire disposal at a Salem City Council meeting prompting him to look into the subject. He believes there is a need for a tire shredder in the region. Mr. Miles said that Emanuel Tire is the tire disposer in our area.

Mr. Miles led a discussion of FY 2023-24 goals and objectives.

## ADJOURNMENT

At around 2:30 p.m. the meeting adjourned Wednesday, February 22, 2023.

Respectfully submitted,



Peggy L. Bishop  
RVRA Board Secretary