

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**Tinker Creek Transfer Station**  
**1020 Hollins Road, N.E.**  
**Roanoke, Virginia 24012-8011**

**February 23, 2022**

The Roanoke Valley Resource Authority met this day, February 23, 2022, at 12:00 p.m. at the Tinker Creek Transfer Station 1020 Hollins Road, NE, Roanoke, Virginia, the third meeting for the calendar year 2022.

**OPENING CEREMONIES**

**Call to Order:** Chair Tyler called the meeting to order at 12:00 p.m. The roll call was taken.

**Members Present:** Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell (via Zoom), Todd Simmons and Mike Tyler

**Members Absent:** None

**Guests:** None

**Staff Present:** Dan Miles, Chief Executive Officer; Jeremy Garrett, Director of Operations Technical Services, Jeff Harbin, Director of Operations Field Services, Peggy Bishop, Board Secretary; Mark Popovich, Esq.

**Requests to Postpone Add to or Change the Order of Agenda Items**

Mr. Miles added New Business Item III. B. Amendment of FY 2021-2022 Operating Budget for Hiring of New Finance Manager Position.

**Remote Participation**

Ms. Owens, seconded by Mr. Bandy, moved to allow Mr. Powell to participate in the Board Meeting via Zoom and carried by the following roll call and recorded voice vote:

**AYES:** Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler

**NAYS:** None

**ABSENT:** None

**CLOSED MEETING**

Ms. Owens, seconded by Mr. Peters moved that the board convene in closed meeting pursuant to Virginia Code section 2.2-3711(a)(3) to discuss the disposition of Authority held real property because discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the authority.”

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

Mr. Fitzpatrick, seconded by Mr. Powell, moved with respect to any closed meetings just concluded, that each member of the Authority certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in any motion by which any closed meetings were convened, were heard, discussed or considered by the Authority.”

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

**Approval of Sale of 5.98 Acres located in Montgomery County**

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

**Draft FY 2022-2023 Annual Budget and Reserve Funds**

Mr. Miles presented the draft budget and answered questions the board members had.

**Amendment of FY 2021-2022 Operating Budget for Hiring of New Finance Manager Position**

On motion of Ms. Owens to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart,  
Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler  
NAYS: None  
ABSENT: None

**Procurement of New Dozer**

Mr. Garrett discussed the need to purchase a new Track Type Tractor (Caterpillar D6XE Dozer.

On motion of Mr. Fitzpatrick to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

- AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler
- NAYS: None
- ABSENT: None

**CONSENT AGENDA**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

- Approval of minutes –January 26, 2022 Board Meeting
- Approval of minutes –February 14, 2022 Special Called Board Meeting
- Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority’s Agenda for this date designated as Item III. Consent Agenda

On motion of Mr. Peters to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

- AYES: Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler
- NAYS: None
- ABSENT: None

**REPORTS**

**Financial Reports**

Ms. Owens reported the Statement of Cash Balances show that at the end of January, the Authority had \$14.9 million. Cash held in escrow from the VRA issuances \$2.3 million. The Statement of Operations show total operating revenues \$9.4 million. Total operation expenses were \$6.2 million. Income before operating transfers \$2.7 million. Summary of Reserve Funds was \$10.9.

**Waste Tonnage Report**

Mr. Miles reported that tonnages were down for the month of January.

All in attendance moved to accept the reports into record.

## **INFORMATION**

### **Public Meeting at Smith Gap Landfill**

Mr. Miles reported the meeting took place January 27, 2022; about eleven attendees and it was a very good meeting. Mr. Garrett said discussions included the 25 mph speed limit, overgrowth at Reese Mountain Road and a missing VDOT stop sign at North Fork. Overall the neighborhood is quite pleased.

### **Update on Facilities Improvements Projects**

Mr. Miles said the City of Roanoke and Roanoke County are using the Tinker Creek Transfer Station on alternate days and we have sent a notice to the commercial haulers notifying them they will be able to use Tinker Creek around mid-May. Mr. Powell suggested a ribbon cutting/program to recognize the reopening of the Tinker Creek Transfer Station.

### **Renewable Natural Gas (RNG) Project Update**

Mr. Garrett will be conducting interviews via Zoom with the top three candidates for the RNG project. Mr. Miles said that the Authority is interested in incorporating a leachate evaporation system.

### **External Engineer Review of FY-2022-2023 Reserve Funds**

Draper Aden will conduct an external review of the FY 22-23 Reserve Funds.

## **PUBLIC QUESTIONS/COMMENTS RECEIVED**

No comment.

## **MEMBER COMMENTS**

None.

## **ADJOURNMENT**

At around 1:45 p.m. the meeting adjourned Wednesday, February 23, 2022.

Respectfully submitted,



Peggy L. Bishop  
RVRA Board Secretary