

ROANOKE VALLEY RESOURCE AUTHORITY

Tinker Creek Transfer Station

1020 Hollins Road, N.E.

Roanoke, Virginia 24012

Minutes

April 26, 2023

The Roanoke Valley Resource Authority met this day, April 26, 2023, at 12:00 p.m. at the Tinker Creek Transfer Station 1020 Hollins Road, NE, Roanoke, Virginia, the fourth meeting for the calendar year 2023.

OPENING CEREMONIES

- Call to Order:** Treasurer Gearheart called the meeting to order at 12:02 p.m. The roll call was taken.
- Members Present:** Steve Bandy, Doug Blount, Broaddus Fitzpatrick, Laurie Gearheart, Rob Light, Rebecca Owens, Jeffrey Powell and Todd Simmons
- Members Absent:** Broaddus Fitzpatrick
- Guests:** Nancy Bowman, Lydia Patton and Kim Payne of Berkeley Group and Chip Durston of Salem Stone Corp.
- Staff Present:** Dan Miles, Chief Executive Officer; Jeff Harbin, Director of Operations Field Services, Jeremy Garrett, Director of Operations – Technical Services, Brad Brewer, Finance Manager, Peggy Bishop, Board Secretary; Jim Guynn, Council

Requests to Postpone Add to or Change the Order of Agenda Items

Mr. Miles requested Information Item V.A. be moved to the top of the Agenda.

V. Information - Berkley Group Presentation

The Berkley Group made their presentation to the Board.

Treasurer Laurie Gearheart informed the Board that Mike Tyler has retired and Rob Light will carry out the term for the City of Salem. Ms. Owens volunteered to be point of contact with the Berkley Group.

NEW BUSINESS

Archaea – Landfill Gas Rights Development Agreement and Wellfield Operations and Maintenance Agreement Authorization

Mr. Miles reported the Landfill Gas Rights Agreement terms offer the RVRA 15% royalties. In the event Archaea does not have its operation up and running within twenty-four months of the execution of the Agreement, they guarantee the Authority they will make the first annual payment in the amount of \$801,000.

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Laurie Gearheart, Rebecca Owens, Pete Peters,
Jeffrey Powell, Todd Simmons
NAYS: None
ABSTAIN: Rob Light (newly appointed, preferred to abstain)
ABSENT: Broaddus Fitzpatrick

Contract Award and Transfer of Funds for the Smith Gap Landfill Phase VII Construction

Mr. Miles reported Baker's Construction was the lone bidder for Phase VII construction and came at \$7,535,000, which was over the engineer's estimate; particularly their liner system estimate of \$1,500,000 compared to the engineer estimate. Mr. Miles recommended taking \$3 million from Closure Reserve Funds and transfer it to the Site Development Reserve Fund to issue the PO to Baker's Construction.

Mr. Miles said for the next five years we need to start putting money aside in the Closure and Site Development Reserve Funds for the next cell which he estimated at \$10 - \$12 million.

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Peters and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Laurie Gearheart, Rebecca Owens, Pete Peters,
Jeffrey Powell, Todd Simmons
NAYS: None
ABSTAIN: Rob Light
ABSENT: Broaddus Fitzpatrick

Trailer Insurance Settlement and Recommendation to Purchase New Trailer Replacement Through Cooperative Procurement

Mr. Miles reported the Authority accepted the settlement offer of \$112,739.91 in payment for the trailer involved in an accident on December 20, 2022. Replacement cost for the trailer is \$148,646.80. He recommended taking the insurance payment and an additional \$35,906.89 to buy a new trailer under cooperative procurement from Ken's Truck Repair.

On motion of Mr. Peters to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Laurie Gearheart, Rebecca Owens, Pete Peters,
Jeffrey Powell, Todd Simmons
NAYS: None
ABSTAIN: Rob Light
ABSENT: Broaddus Fitzpatrick

Resolution Declaring Certain Equipment Surplus and Authorizing the Sale of the Equipment and Depositing said Funds into the Equipment Reserve Account

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Laurie Gearheart, Rebecca Owens, Pete Peters,
Jeffrey Powell, Todd Simmons
NAYS: None
ABSTAIN: Rob Light
ABSENT: Broaddus Fitzpatrick

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

A. Approval of minutes – March 22, 2023

Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority's Agenda for this date designated as Item III. Consent Agenda

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Laurie Gearheart, Rebecca Owens, Pete Peters,
Jeffrey Powell, Todd Simmons
NAYS: None
ABSTAIN: Rob Light
ABSENT: Broaddus Fitzpatrick

REPORTS

Financial Reports

Mr. Brewer reported the Statement of Cash Balances shows at the end of March almost \$16 million. The Statement of Operations shows we are on track at 75% as expected. We are at almost \$14 million as shown in the Summary of Reserve Funds.

WASTE TONNAGE

Mr. Miles said tonnages are running about 11,700 tons above projections.

PROJECT STATUS REPORT

The Tinker Creek Transfer Station project is almost completed.

Repairs to the roof at Smith Gap are complete. Mr. Garrett said the roofing vendor did a full remediation for mold.

MEMBER COMMENTS

Ms. Gearheart asked that the Board be provided with the CEO job description. Mr. Light asked to be sent any documents provided by the Berkley Group.

ADJOURNMENT

At around 2:30 p.m. the meeting adjourned Wednesday, April 26, 2023.

Respectfully submitted,



Peggy L. Bishop
RVRA Board Secretary