

ROANOKE VALLEY RESOURCE AUTHORITY
Tinker Creek Transfer Station
1020 Hollins Road, N.E.
Roanoke, Virginia 24012-8011

May 25, 2022

The Roanoke Valley Resource Authority met this day, May 25, 2022, at 12:00 p.m. at the Tinker Creek Transfer Station 1020 Hollins Road, NE, Roanoke, Virginia, the fifth meeting for the calendar year 2022.

OPENING CEREMONIES

Call to Order: Chair Tyler called the meeting to order at 12:00 p.m. The roll call was taken.

Members Present: Steve Bandy, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler

Members Absent: Doug Blount, Broaddus Fitzpatrick

Guests: Jim Kern and Bobby Russell

Staff Present: Dan Miles, Chief Executive Officer; Jeff Harbin, Director of Operations Field Services, Peggy Bishop, Board Secretary; Jim Guynn, Esq.

Requests to Postpone Add to or Change the Order of Agenda Items

Mr. Miles requested adding Information Items V.D. and V.E.

Direction on Authority Property

The former Federated Auto Parts Building located at 1201 Indiana Street in Salem, which now sits empty, is the focus of some interest to rent on a temporary month-to-month basis. Mr. Tyler, seconded by Mr. Simmons moved to solicit proposals on the matter and all seven members present voted aye.

Waste Hauling and Trailer Maintenance Contract

Mr. Garrett reported we received one proposal from the RFP and it was Thompson Trucking. The base rate increase is 7.9 percent to account for inflation. Thompson's labor costs have increased in addition to the diesel increase. Ms. Owens questioned whether a budget amendment should be considered. Discussion by board members.

On motion of Mr. Powell to adopt the resolution, seconded by Ms. Gearheart and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler

NAYS: None

ABSENT: Doug Blount and Broaddus Fitzpatrick

Resolution Declaring Certain Equipment Surplus and Authorizing the Sale of the Equipment and Depositing said Funds into the Equipment Reserve Account

Mr. Miles reported Roanoke County has agreed to handle the surplus and any proceeds they may receive from the recycling container will be forwarded back to us and the Authority recommends putting those proceeds in the Equipment Reserve Fund.

On motion of Ms. Owens to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler

NAYS: None

ABSENT: Doug Blount and Broaddus Fitzpatrick

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

Approval of minutes –March 23, 2022 Board Meeting

Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority’s Agenda for this date designated as Item III. Consent Agenda

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Laurie Gearheart, Rebecca Owens, Pete Peters, Jeffrey Powell, Todd Simmons and Mike Tyler

NAYS: None

ABSENT: Doug Blount and Broaddus Fitzpatrick

REPORTS

Financial Reports

Ms. Owens reported that at the end of April, the Authority had \$14.9 million. The Statement of Operations shows total operating revenues \$12.8 million and total operating expenses were \$8.6 million. The Summary of Reserve Funds show \$11.3 million. We have deposits totaling \$1.5 million.

Waste Tonnage Report

Mr. Miles said we are seeing more tonnage from two of our haulers that had been hauling out of the area. He projects revenues will be approximately \$610,000 and expenditures will be approximately \$46,000 above what was budgeted so the net result is an approximate deficit of \$150,000 for the end of FY 22. Total tonnages are below what we estimated but municipal tonnages are on track and he anticipates the tonnages to improve for May and June.

Project State Report

Ms. Gearheart asked Mr. Miles when the monies from the County and City will be released. About \$300,000 being held is for the Tinker Creek Transfer Station project and he anticipates that by July or August, we should be getting a release from all of our permits. About \$200,000 is being held for sedimentation and erosion control work at the Smith Gap Landfill. We closed out the portion of the spur road conversion. Grading work around the scale house will be done in-house this summer to do installation of electrical conduit.

The only engineering work remaining is admin work for the Tinker Creek Transfer Station project. Both transfer stations are open now.

All in attendance moved to accept the reports into record.

INFORMATION

Renewable Natural Gas (RNG) Project Update

Mr. Garrett reported that MAS Energy, Archaea, and Vision RNG are the top three contenders. Staff and Engineer interviewed all three companies. Our HDR consultant also attended the Archaea facility site visit as well as the MAS Energy facility in Texas. Staff recommended moving forward with Archaea based primarily on the revenue share being offered versus MAS Energy.

Mr. Miles said the Authority was looking for a vendor that would assume the Authority's operational cost for running, maintaining and expanding the gas collection system and flare.

Engineering Design and Construction Administrative Services RFP Responses and Contract Negotiations

Mr. Garrett reported staff has initiated contract negotiations with HDR Engineering phase VII cell construction and the associated partial closure of existing cells. Mr. Miles said we are no longer restricted by daily hauling of two tanker cars. HDR recommended discussing a minor permit amendment with DEQ that would eliminate that restriction. We are keeping our tank levels at a very low level. If we get the amendment to our operating permit, we may look to postpone closure or consider installing a temporary ten year geo-membrane cap over the slopes as a construction alternative.

Mr. Miles said RVRA will work towards developing the contract and come to the Board month with the final contract terms.

Sale of Surplus Items (Tipper Parts)

Recently, WM contacted staff with an offer to purchase three components (2-clamp cylinders, and 1-Clamp armature) from the spare parts inventory currently held by RVRA. The Authority was offered \$24,000 for the direct purchase of these items and due to the uniqueness of these components, staff believes this sale likely provides the best value that could be expected on the sale of these components. The sale was subsequently authorized by the Chief Executive Officer, as it is within his approval limits.

Engagement of Robinson Farmer Cox Associates, PLLC to Conduct FY 2021-2022 Annual Audit

Staff has retained Robinson, Farmer, Cox Associates, PLLC (RFC), to conduct its annual financial audit for FY 2021-2022.

PUBLIC QUESTIONS/COMMENTS RECEIVED

There was no comment on this item.

MEMBER COMMENTS

Mr. Powell reported the City is putting together an at-risk-teen mentor program to fight gun violence. Mr. Powell also said he would speak to RVRA staff to discuss expanding the City's contract with RDS for direct haul.

ADJOURNMENT

At around 1:40 p.m. the meeting adjourned Wednesday, May 25, 2022.

Respectfully submitted,



Peggy L. Bishop
RVRA Board Secretary