

**ROANOKE VALLEY RESOURCE AUTHORITY
Tinker Creek Transfer Station
1020 Hollins Road, N.E.
Roanoke, Virginia 24012-8011**

August 25, 2021

The Roanoke Valley Resource Authority met this day, August 25, 2021, at 11:40 a.m. at the Smith Gap Landfill, 8484 Bradshaw Road, Salem, Virginia, the tenth meeting for the calendar year 2021.

OPENING CEREMONIES

Call to Order: Chair Tyler called the meeting to order at 11:42 a.m. The roll call was taken.

Members Present: Steve Bandy, Doug Blount, Dan O'Donnell, Rebecca Owens, Pete Peters, Jeffrey Powell (11:50 a.m.), Mike Tyler and Dan Webb (11:50 a.m.)

Members Absent: Broaddus Fitzpatrick

Guests: Chris Inge, Thompson Trucking

Staff Present: Dan Miles, Chief Executive Officer; Steve Barger, Director of Operations, Jeff Harbin, Operations Manager, Jeremy Garrett, Operations Manager, Peggy Bishop, Board Secretary; Jim Guynn, General Counsel

Requests to Postpone Add to or Change the Order of Agenda Items
None.

INFORMATION

Update on Facilities Improvements Projects

Mr. Miles reported there are three change orders from the contractor. In Change Order #2, \$50,000 of the \$99,000 was from the incentive we offered which was \$5,000 a day for every day completed ahead of time. We will be coming back to the Board with some other projects. Right now, we are looking at about \$1.2 million to be spend on projects. RDS has begun direct hauling. County Waste will begin direct hauling within one to two months.

Mr. Inge updated the Board on the trucking operation direct haul of RVRA waste to the Smith Gap Landfill. Mr. Inge distributed a hand-out that is given to all Thompson Trucking drivers.

Update on Surplus Equipment Sales

Mr. Miles reported to date, we have sold about \$243,000 in equipment.

NEW BUSINESS

Authorization to Enter into Access Agreements with Robin Garrett and Benjamin (Travis) Garrett for the Smith Gap Landfill Transportation Corridor

Mr. Miles said that any right-of-way easements RVRA inherited from Norfolk Southern are being honored. There was no easement pertaining to Travis Garrett's property and RVRA recommends installing culverts and not repairing the deteriorated bridge.

On motion of Mr. Powell to adopt the resolution, seconded by Mr. Blount and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb
NAYS: None
ABSENT: Broaddus Fitzpatrick

Request for Authorization to Add 8831 Williby Rd. to Property Value Protection Program Policy.

Mr. Miles and staff recommend parcel 8831 Williby Road in Montgomery County be added to the Property Value Protection Program Policy.

On motion of Mr. Webb to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb
NAYS: None
ABSENT: Broaddus Fitzpatrick

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

Approval of minutes – June 23, 2021 Board Meeting
Amendment #2 Bug Hog Services with RC Lawncare for Rutrough Road Landfill
Amendment #1 to the Contract for Cleaning Services with Tri County Maintenance

Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority's Agenda for this date designated as Item III. Consent Agenda

On motion of Mr. Powell to adopt the resolution, seconded by Mr. O'Donnell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb
NAYS: None
ABSENT: Broaddus Fitzpatrick

REPORTS

Financial Reports

Ms. Owens reported the auditors from Robinson Farmer & Cox are beginning the audit process. June preliminary financials show Statement of Cash Balances total of \$12.4 million; proceeds about \$9.5 million. We will at some point in time need this Board to authorize a transfer, which we have been planning for, from our Contingency and into Operations. When you look at the Summary of Reserve Funds, you will still see that the end of June contingency showing about \$3.7 million so we really have to wait until the auditors come in and staff finishes all the work.

Mr. Miles said we are still hopeful we will need less than the \$3 million that we were anticipating we would need to transfer.

Ms. Owens reported that at the end of June, Operating Fund was a little over \$1 million and now the end of July shows \$301,207. We will be replenishing some of that cash when we transfer Contingency Fund back. Total cash at end of July was \$11.7 million. Operating Revenues are trending above. Most of our expenditures with the exception of Salem Transfer Station are trending at or below.

Waste Tonnage Report

Mr. Miles reported total tonnages are slightly below budgeted. Total revenues are still in concert with the projection.

All in attendance moved to accept the reports into record.

PUBLIC QUESTIONS/COMMENTS RECEIVED

Mr. Miles said RVRA has not received any complaints about truck traffic using the corridor.

CLOSED MEETING

A. I move that the Authority Board convene in closed meeting pursuant to Virginia Code section 2.2-3711(a)(8) for consultation with legal counsel regarding termination of the Authority contract with Norfolk Southern Railroad.

On motion of Mr. Tyler to adopt the resolution, seconded by Ms. Owens and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb
NAYS: None

ABSENT: Broaddus Fitzpatrick

B. I move, with respect to any closed meetings just concluded, that each member of the Authority certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in any motion by which any closed meetings were convened, were heard, discussed or considered by the Authority.

On motion of Mr. Bandy to adopt the resolution, seconded by Mr. O'Donnell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb

NAYS: None

ABSENT: Broaddus Fitzpatrick

SETTLEMENT AGREEMENT WITH NORFOLK SOUTHERN RAILWAY COMPANY

The Board authorized RVRA to execute the Settlement Agreement and Release between RVRA and Norfolk Southern Railway Company resolving certain claims arising under the July 1, 2018 Transportation Contract.

On motion of Mr. Webb to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Steve Bandy, Doug Blount, Daniel O'Donnell, Rebecca Owens, Pete Peters,
Jeffrey Powell, Mike Tyler and Dan Webb

NAYS: None

ABSENT: Broaddus Fitzpatrick

MEMBER COMMENTS

Mr. Miles said we are averaging 50 tractor trucks a day on the spur road. Mr. Bandy asked about the sale of waste ties. Mr. Miles asked the Board if they would like to have several past Board members for a luncheon to show appreciation for their service; the members concurred.

ADJOURNMENT

At around 1:10 p.m. the meeting adjourned Wednesday, August 25, 2021.

Respectfully submitted,



Peggy L. Bishop
RVRA Board Secretary