

**INVITATION FOR BIDS  
ASPHALT PAVING AND REPAIRS  
INBOUND AND OUTBOUND TRUCK SCALES  
ROANOKE VALLEY RESOURCE AUTHORITY**

**January 9, 2026  
IFB#**

**I. General:**

The Roanoke Valley Resource Authority (AUTHORITY) invites sealed bids from qualified contractors to provide all labor, materials, equipment, and services necessary to complete asphalt paving, roadway tie-ins, speed bump installation, and pavement repairs at the inbound and outbound truck scales located at the Smith Gap Landfill. Exhibits with dimensioned aerial diagrams will be included to define project boundaries, repair areas, and all required work.

Inquiries concerning this request should be directed to: Jeremy Garrett, Director of Operations-Technical Services, via email at [jgarrett@rvra.net](mailto:jgarrett@rvra.net). All questions must be submitted in writing to the address below. No questions will be accepted after January 30, 2026. All questions and answers will be posted in the form of an addendum through Virginia Businesses Opportunity website at <https://mvendor.cgieva.com/Vendor/public/AllOpportunities.jsp>

Sealed bids shall be submitted to Jeremy Garrett, Director of Operations-Technical Services, 1020 Hollins Road NE., Roanoke VA 24012. Bids will be accepted until Friday, February 6, 2026 at 10:00 AM Eastern Standard Time, at which time bids will be opened and read aloud at the Tinker Creek Transfer Station Administrative Office. Any bids received after this deadline will be returned unopened to the address on the envelope. Please mark envelope "Asphalt Bid - RVRA".

**IF PROPOSALS ARE SUBMITTED ELECTRONICALLY, SUBMIT THROUGH eVA; IF PROPOSALS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE; IF PROPOSALS ARE HAND DELIVERED, DELIVER TO:**

Tinker Creek Transfer Station  
1020 Hollins Road NE.  
Roanoke VA 24012

**II. Requirements and Specifications:**

**ASPHALT PAVING AND REPAIRS  
INBOUND AND OUTBOUND TRUCK SCALES**

**A. General**

The contractor furnishes all labor, materials, equipment, and supervision required to complete asphalt paving and associated work at the inbound and outbound truck scales. Exhibits with dimensioned aerial diagrams will be included and serve as reference for project boundaries, tie-in points, saw-cut repair areas, and the speed bump locations. All work meets these specifications and follows industry standards for heavy truck facilities.

Aerial diagram exhibits will define:

- Limits of pavement installation.
- Locations of speed bumps.
- Tie-in points to existing pavement and concrete scale decks.

**B. Scope of Work**

- Review all aerial exhibits before mobilizing.
- Verify existing conditions at both scales, including the compacted stone base, pavement limits, and concrete scale ramp elevations.
- Adjust the existing base where needed to achieve proper finish grade.
- Maintain a consistent cross slope for drainage and confirm grade alignment with the adjacent pavement.
- Work must be performed in a manner that allows for continuous use of at least one scale at all times. Additional work may be scheduled outside of the facilities operational hours as needed/

**C. Base Adjustment**

- Trim high points and add VDOT 21B stone to fill low areas.
- Compact adjusted areas to a minimum of 98 percent modified Proctor density.
- Leave a firm, non-yielding base surface before placing asphalt.

**D. Pavement Structure**

- Install a total compacted asphalt thickness of 5 inches.
- Apply a 3 inch compacted binder layer using BM-25.0 heavy duty binder mix.
- Apply a 2 inch compacted surface layer using SM-9.5A heavy duty surface mix.
- Use tack coat between all lifts and at all tie-in locations.
- Place asphalt at the temperatures recommended by the asphalt producer to ensure proper compaction.

**E. Asphalt Placement**

- Maintain uniform lift thickness.
- Compact each lift to achieve at least 92 percent density using steel drum and pneumatic rollers.
- Finish the surface with consistent texture, no tearing, no segregation, and no visible roller marks.
- Create clean butt joints where new asphalt meets existing pavement.
- Maintain vertical deviation no greater than 1/8 inch at all transitions.
- Match concrete ramp elevations exactly to avoid bumps or dips when trucks enter the scales.

**F. Speed Bumps**

- Install one speed bump at the entrance of each scale.
- Construct each bump using SM-9.5A asphalt.
- Height: 3 to 4 inches above the finished pavement surface.
- Length: 12 feet.
- Shape both ends with smooth transitions to allow safe passage of heavy vehicles.
- Compact the bump to the same standard as the adjacent pavement.

**G. Existing Pavement Repairs**

- Two areas in the existing roadway require removal and replacement.
- Saw cut each area with straight edges.
- Remove material to the depth of the existing binder layer.
- Replace removed pavement using BM-25.0 binder and SM-9.5A surface mix.
- Match finish elevation and slope with the surrounding pavement.
- Bidder responsible for visiting site to verify location, size and scope of each the two repairs.

Site visits occur Monday through Friday from 7:00 a.m. to 3:00 p.m. Coordinate directly with the Smith Gap Operations Manager, James Carter, at [jcarter@rvra.net](mailto:jcarter@rvra.net)

**H. Tie-In Work**

- Cut all existing pavement edges clean before paving.
- Apply tack coat on all vertical faces.
- Match the existing cross slope and flow line so water drains away from both scale decks.
- Seal all joints with approved asphalt joint sealant.

**I. Quality Control**

- Confirm limits of work and repair areas using aerial exhibits.
- Check all grades before placing asphalt.
- Provide asphalt tickets and mix certifications for every load.
- Correct any defects such as depressions, low density, cracking, or segregation.
- Deliver a finished surface that is smooth and aligned with all adjoining pavement and concrete structures.

**J. Deliverables**

- Pre-paving grade confirmation for all tie-ins and repair zones.
- Daily asphalt and material tickets.
- Final walkthrough with RVRA verifying grade alignment, asphalt thickness, repairs, and speed bumps.

**III. Basis for Contract Award:**

The Contracts, if awarded, will be awarded to the lowest responsive and responsible bidders, if any, subject to the Authority's right to reject any and all bids and to waive informality and irregularity in bids and in bidding. In the event the bids from the lowest responsive and responsible bidders exceeds available funds, the Authority may negotiate with apparent low bidders to obtain a contract price within available funds, pursuant to Virginia Code Section 2.2-43.18. Such negotiations with apparent low bidders may include discussions of reducing the quantity, quality, or other cost saving mechanisms.

**IV. Instructions for Submitting Bids:**

**A. Submission of Bids:**

1. **The Authority will not accept oral bids or bids received by telephone, electronic mail (e-mail), FAX machine, or telegraph.**
2. All erasures, interpolations, and other changes in the Bids shall be signed or initialed by the Bidder.
3. The Bids must be signed in order to be considered. If the Bidder is a firm or corporation, the Bidder must print the name and title of the individual executing the bid.
4. The Bids and any other documents required shall be enclosed in a sealed opaque envelope.
5. The envelope containing the bids shall be sealed and marked in the lower left-hand corner with the number, title, hour, and due date of the bids.
6. The time bids are received shall be determined by stamp in the AUTHORITY office. Bidders are responsible for ensuring that their bids are stamped by AUTHORITY office personnel by the deadline indicated.
7. Any and all bids submitted via the eVA site must be verified as received by the bidder. RVRA is not responsible for the final receipt of these submissions.

**B. Bidder's Representation:**

1. All Bidders, by submitting a bid in response to this Invitation for Bids, represent that the Bidders have read and understand the Specifications and Requirements and have familiarized themselves with all federal, state, and local laws, ordinances, rules and regulations that in any manner may affect the cost, progress or performance of the contract work.
2. The failure or omission of any Bidders to receive or examine any form, instrument, addendum, or other documents, or to acquaint themselves with conditions existing at the site, shall in no way relieve any Bidders from any obligations with respect to their bids or to the contract.

**C. Trade Secrets/Proprietary Information:**

Trade secrets or proprietary information submitted by Bidders in response to this Request for Bid shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Bidders must invoke the protection of this section prior to or upon submission of data or materials and must identify the data or other materials to be protected and state the reasons why protection is necessary (Section 2.2-4342(D) of the Code of Virginia).

**CONTRACT PROVISIONS**

**V. Anti-Discrimination:**

By submitting their bids, Bidders certify to the Roanoke Valley Resource Authority that they will conform to the provisions of the *Federal Civil Rights Act of 1964*, as amended, as well as the *Virginia Fair Employment Contracting Act of 1975*, as amended, where applicable, the *Virginia With Disabilities Act*, the *Americans With Disabilities Act* and section 2.2-4311 of the *Virginia Public Procurement Act*. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious beliefs, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with the Authority to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with Authority funds shall be subject to audit by the public body. (*Code of Virginia*, sec. 2.2-4343.1 E).

- A. The contractors will not discriminate against any employee or applicant for employment because of race, religion, color, sex, natural origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractors. The contractors agree to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. The contractors, in all solicitations or advertisements for employees placed by or on behalf of the contractors, will state that such contractors are an equal opportunity employer.
- C. Notices, advertisements and solicitations placed in accordance with federal laws, rules or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.

The contractors will include the provisions of the foregoing paragraphs A, B, and C in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

**VI. Cooperative Procurement:**

The Authority may participate in, sponsor, conduct, or administer a cooperative procurement agreement with one or more other public bodies, or agencies of the United States, for the purpose of combining requirements to increase efficiency or reduce administrative expenses. Any public body which enters into a cooperative procurement agreement with the Authority shall comply with the provisions and procedures included in the *Virginia Public Procurement Act* and the *Commonwealth of Virginia Agency Procurement and Surplus Property Manual*.

## **VII. Insurance:**

By signing and submitting bids under this solicitation, the bidders certify that if awarded the contract, they will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractors will have workers compensation Insurance in accordance with Section 2.2-4332 and 65.2-800 et seq. of the *Code of Virginia*. The bidders further certify that the contractors and any subcontractors will maintain these insurance coverages during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

The Contractors shall have limits equaling or exceeding the following minimum amounts:

### **Insurance Requirements**

The CONTRACTOR shall carry Public Liability Insurance in the amounts specified below; including the contractual liability assumed by the CONTRACTOR and shall deliver Certificate of Insurance, from carriers acceptable to the AUTHORITY, specifying such limits with the AUTHORITY named as an additional insured. In addition, the insurer shall agree to give thirty days' written notice of its decision to modify or cancel coverage. Proof of liability coverage is to be submitted as part of the bid response.

#### **1. Workman's Compensation and Employer's Liability**

##### **Coverage A - Statutory Requirements**

**Coverage B - \$100,000 Per Occurrence**

**Coverage C - \$100,000/\$100,000 Accident and/or Disease**

#### **2. Automobile Liability, including Owned, Non-Owned, and Hired Care Coverage.**

##### **Limits of Liability:**

**Bodily Injury** \$1,000,000 each occurrence

**Property Damage** \$1,000,000 each occurrence

**OR**

**Single Limit:** \$2,000,000 each occurrence

**Bodily Injury**

**Property Damage**

#### **3. Comprehensive General Liability**

##### **Limits of Liability:**

**Bodily Injury** \$1,000,000 each occurrence

**Property Damage** \$1,000,000 each occurrence

**OR**

**Single Limit:** \$2,000,000 each occurrence

**Bodily Injury**

**Property Damage**

**a) Completed Operation/Products**

**b) Contractual Liability for Specified Agreement**

**c) Personal Injury**

**d) Medical Malpractice**

#### 4. Excess Liability Umbrella Form

Bodily Injury and (See Note 1)  
Property Damage Combined Including:

**Note 1** - The intent of this insurance specification is to provide the coverages required and the limits expected for each type of coverage. With regard to the Automobile Liability and Comprehensive General Liability, the total amount of coverage can be accomplished through any combination of primary and excess umbrella insurance. However, the total insurance protection provided for Comprehensive General Liability protection or for Automobile Liability protection, either individually or in combination with Excess Liability Umbrella must total \$2,000,000 per occurrence.

In addition to the above, Bidders shall submit a certificate indicating insurability at this level. The successful Contractors will be required to provide a Certificate of Insurance for all applicable policies that state that the Roanoke Valley Resource Authority is endorsed on the insurance policy as an additional insured.

#### **VIII: Attachments**

- Attachment 1 – Scale Site Diagram (Existing Site Condition, Primary Project Paving with Speed Bumps, and Optional Paving)
- Attachment 2 – Bidders Data Sheet
- Attachment 3 – Bid Price Sheet (Asphalt Paving and Repairs)
- Attachment 4 – Evidence of Workers’ Compensation Coverage
- Attachment 5 – Authority to Transact Business in Virginia

Attachment I

EXISTING SITE CONDITIONS



PRIMARY PROJECT (ASPHALT LOCATIONS)



\*Note: Repair areas 1 and 2 are located on the existing road and will require a site visit to verify scope of repairs

OPTIONAL (ADDITIONAL ASPHALT LOCATION)



Attachment 2

**BIDDERS DATA SHEET**

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid non-responsive.

1. Qualification: The Bidders must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

2. Bidder's Primary Contact:

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

\_\_\_\_\_ Years \_\_\_\_\_ Months

4. Bidder's Information:

FIN or FEI Number: \_\_\_\_\_ If Company, Corporation, or Partnership

Social Security Number: \_\_\_\_\_ If Individual

5. Indicate below a listing of at least three (3) current or recent accounts, either commercial or governmental, that your company is servicing, has serviced, or has provided similar goods or services. Include the length of service and the name, address, and telephone number of the point of contact.

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Project: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Monetary Value: \_\_\_\_\_

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Project: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Monetary Value: \_\_\_\_\_

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Project: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Monetary Value: \_\_\_\_\_

I certify the accuracy of this information.

Printed Name

Signature

Title

Date

## Bid Form (Asphalt Paving and Repairs)

Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Item Description	Unit	Estimated Quantity	Unit Price	Extended Price
Binder Asphalt (BM-25.0)	Ton		\$	\$
Surface Asphalt (SM-9.5A)	Ton		\$	\$
Tack Coat	Gallon		\$	\$
Base Stone (VDOT 21B)	Ton		\$	\$
Speed Bump Construction (per bump)	Each	2	\$	\$
Saw Cut and Pavement Repair (per location)	Each	2	\$	\$
Traffic Control	LS	1	\$	\$
Mobilization	LS	1	\$	\$

TOTAL BID PRICE: \$ \_\_\_\_\_

<b>Item Description</b>	<b>Unit</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>
Binder Asphalt (BM-25.0)	Ton		\$	\$
Surface Asphalt (SM-9.5A)	Ton		\$	\$
Tack Coat	Gallon		\$	\$
Base Stone (VDOT 21B)	Ton		\$	\$

**TOTAL BID PRICE:** \$ \_\_\_\_\_

**Bidder Certification**

I certify the pricing shown above is complete and accurate and reflects the full cost to perform the work described in the Invitation for Bids.

Authorized Bidder:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachment 4

**EVIDENCE OF WORKERS' COMPENSATION COVERAGE**

**COMMONWEALTH OF VIRGINIA  
WORKERS COMPENSATION**

**Certificate of Coverage**

Section 2.2-4332, Code of Virginia (1950), as amended, requires construction Contractors and Subcontractors to obtain and maintain workers' compensation insurance while performing work on behalf of the Commonwealth of Virginia, its departments, institutions or agencies. This same requirement applies on behalf of local governments.

Evidence of coverage must be provided prior to commencement of work.

This form must be returned to the organization contracting the work.

The undersigned organization stipulates that it:

A. has Workers Compensation Insurance and is in compliance with the Workers' Compensation statutes of the Commonwealth of Virginia  Yes  No.

Insurance Company \_\_\_\_\_

Policy expiration date \_\_\_\_\_

or

B. is self-insured for Workers' Compensation  Yes  No.

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachment 5

**AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA**

Pursuant to Virginia Code Section 2.2-4311.2 (effective July 1, 2010) all Bidders organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the Code of Virginia, (1950), as amended, or as otherwise required by law, is required to include in their bids their Virginia State Corporation Commission (SCC) Identification Number. Any bidders not required to be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity under Title 13.1 or Title 50, or as otherwise required by law, are required to include in their bids or proposals a statement describing why the Bidders are not required to be so authorized.

Please complete the following:

A.  Bidder is a Virginia business entity organized and authorized to transact business in Virginia and such bidder's SCC Identification Number is \_\_\_\_\_.

B.  Bidder is an out-of-state (foreign) business entity authorized to transact business in Virginia and such Bidder's SCC Identification Number is \_\_\_\_\_.

C.  Bidder does not have an Identification Number issued to it by the SCC and such Bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

---

---

---

---

Please attach additional sheets of paper if you need more space to explain why such Bidder is not required to be authorized to transact business in Virginia.